

# THE NORTH CAROLINA BEGINNING TEACHER OF THE YEAR

## 2023-2024 APPLICATION PORTFOLIO



### INSTRUCTIONS FOR COMPLETING THE NCCAT BEGINNING TEACHER PORTFOLIO

- The nominee must meet the general qualifications as outlined.
- All information requested for the portfolio must be provided.
- Signatures of the nominee and the nominee's principal **MUST** be included.
- In order to provide all nominees with an equal opportunity, responses are limited to the response fields provided.
- The regional selection committee will **not** consider any additional pages and/or materials submitted.
- Topic questions in sections II, III, IV, and V must be answered in essay format by the individuals indicated.
- Regarding Section VI, three (3) letters of support must be submitted from among any of the following: administrators, mentors, colleagues, parents, or students.
- **This APPLICATION PORTFOLIO must be received by November 13, 2023.** After completing the portfolio, submit electronically via email as one document to [btoy@nccat.org](mailto:btoy@nccat.org).

2023-2024 NCCAT BEGINNINGTEACHER OF THE YEAR

**SECTION I: INFORMATION FORM** To be completed by NOMINEE and signed by PRINCIPAL & NOMINEE.

**NOMINEE INFORMATION**

REGION:		LEA/DISTRICT:	
FIRST NAME:		LAST NAME:	
EMAIL:		PREFERRED NAME	
SUBJECT(S) TAUGHT:		PHONE NUMBER:	
HOME ADDRESS:		CITY:	STATE: ZIP:
UNIVERSITY ATTENDED:		GRADE(S) TAUGHT:	

**SCHOOL INFORMATION**

SCHOOL NAME:		SCHOOL TELEPHONE:	
SCHOOL ADDRESS:		CITY:	STATE: ZIP:
PRINCIPAL'S NAME:		PRINCIPAL'S EMAIL:	

**LEA/DISTRICT INFORMATION**

BEGINNING TEACHER COORDINATOR:		POSITION:	
EMAIL:		TELEPHONE:	
LEA /DISTRICT ADDRESS::		CITY:	STATE: ZIP:
SUPERINTENDENT'S NAME:		TELEPHONE:	
SUPERINTENDENT'S EMAIL:			

**I *acknowledge* that the nominee meets the general qualification for the NCCAT BTOY award as outlined.**

PRINCIPAL'S SIGNATURE		DATE	
NOMINEE'S SIGNATURE		DATE	

## **SECTION II: Instructional Philosophy** To be completed by the NOMINEE.

**QUESTION: How do you describe your instructional philosophy?** Answer the question in the field below, specifically describing your philosophy and providing relevant examples from your classroom. 5,000 characters, not words, max. This includes spaces.

**SECTION III: Guidance and Reflection** To be completed by the NOMINEE.

**QUESTION:** After successfully completing your first year of teaching, what advice would you give a beginning teacher? Answer the question in the field below, specifically reflecting on your experience as a first-year educator and describing what guidance you would offer to an upcoming beginning teacher. 5,000 characters, not words, max. This includes spaces.

**SECTION IV: Interaction with Students** To be completed by the an ADMINISTRATOR, COLLEAGUE, OR PARENT OF STUDENT.

**QUESTION: As compared with other first-year teachers you have known, please describe how this teacher motivates, inspires, and engages students.** In the field below, please specifically describe how the teacher motivates, inspires, and engages students by giving examples and stating outcomes, where appropriate, that were achieved. (5,000 characters, not words, max. This includes spaces.)

**SECTION V: Effective Communication** To be completed by the an ADMINISTRATOR, COLLEAGUE, OR PARENT OF STUDENT.

**QUESTION: How is this teacher an effective communicator?** In the field below, please specifically describe how the teacher communicates effectively, giving relevant examples and stating outcomes, where appropriate, that were achieved. (5,000 characters, (not words, max. This includes spaces.)

## **SECTION VI: Letters of Support**

Include three (3) letters of support from among the following: administrators, mentors, colleagues, parents of students, or students. The letters should be no more than one typed page each. Each letter of support should include the name of the person who wrote it and their relationship to the teacher.